



Develop a passion  
for learning.  
If you do, you will never  
cease to grow."

- Anthony J. D'Angelo -



## ST. JUSTIN'S COLLEGE OF EDUCATION

( Re-Accredited with 'A' Grade by NAAC )

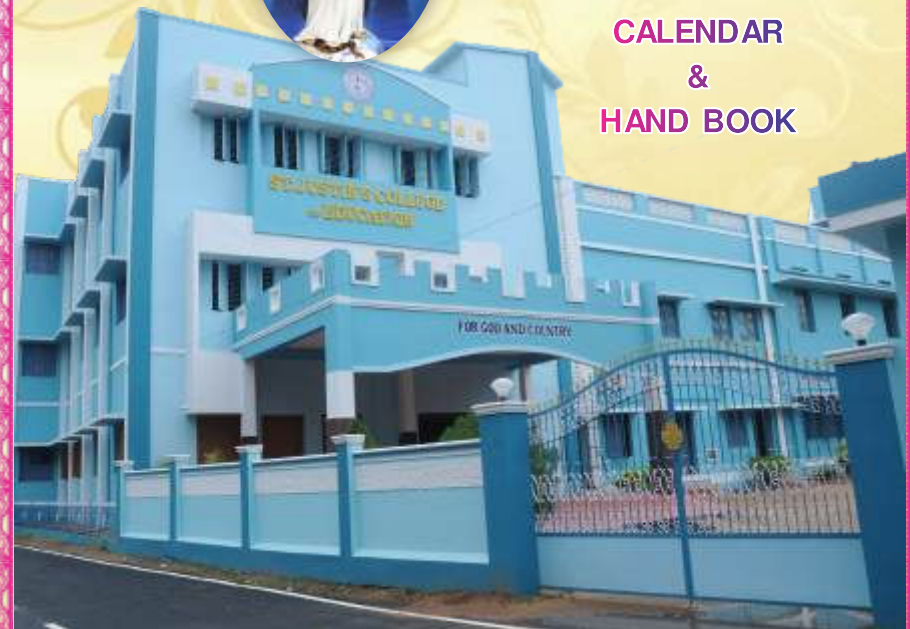
161, Kamarajar Salai, Madurai -625 009.

B.Ed. & M.Ed.



2018 - 2019

CALENDAR  
&  
HAND BOOK



2018 - 2019

August	-	24
September	-	22
October	-	23
November	-	23
December	-	18
January	-	20
February	-	23
March	-	26
April	-	23
May	-	05

Total no. of working	-	225
Days		

# St. Justin's College of Education

## B.ED & M.ED

( Re-Accredited with 'A' Grade by NAAC )  
(Affiliated to Tamil Nadu Teachers Education University)  
161,Kamarajar Salai, Madurai -625 009.



# HAND BOOK & CALENDAR

## 2018 - 2019

## THE COLLEGE EMBLEM



The College emblem portrays a lamp stand in the India Map lit by a Lady. The map symbolically conveys the service rendered to the country. The lit lamp signifies the dispelling of dark ignorance among the masses. The hand that sets light to the lamp connotes the women student teachers who are molded to serve the country. The glowing light metaphorically stands for God, as student teachers are trained to serve with moral and spiritual vitality.

## MAY-2019

Date	Day	Particulars	Working Days
1	Wednesday		1
2	Thursday		2
3	Friday		3
4	Saturday		-
5	Sunday	Holiday	-
6	Monday		4
7	Tuesday	B.Ed I Year-Last Working day	5
8	Wednesday		
9	Thursday		
10	Friday		
11	Saturday		
12	Sunday		
13	Monday		
14	Tuesday		
15	Wednesday		
16	Thursday		
17	Friday		
18	Saturday		
19	Sunday		
20	Monday		
21	Tuesday		
22	Wednesday		
23	Thursday		
24	Friday		
25	Saturday		
26	Sunday		
27	Monday	University Theory Exams Commences	
28	Tuesday		
29	Wednesday		
30	Thursday		

Total Working Days - 220 + 5 = 225 days

**APRIL-2019**

Date	Day	Particulars	Working Days
1	Monday	Revision Exam Ends	1
2	Tuesday		2
3	Wednesday	Model Exam Begins	3
4	Thursday		4
5	Friday		5
6	Saturday	Telugu New Year Holiday	6
7	Sunday	Holiday	-
8	Monday		7
9	Tuesday		8
10	Wednesday		9
11	Thursday		10
12	Friday	B.Ed II-Last Working day	11
13	Saturday	Holiday	-
14	Sunday	Tamil New Year Holiday	-
15	Monday		12
16	Tuesday		13
17	Wednesday		14
18	Thursday		15
19	Friday	Good Friday	-
20	Saturday		-
21	Sunday	Easter Holiday	-
22	Monday		16
23	Tuesday		17
24	Wednesday		18
25	Thursday		19
26	Friday		20
27	Saturday		21
28	Sunday	Holiday	-
29	Monday		22
30	Tuesday		23

Total Working Days - 197 + 23 = 220 days

**THE VISION OF THE COLLEGE:**

Holistic Development of women teachers to be committed in their profession as world class researchers to serve God and Nation.

**THE MISSION OF THE COLLEGE:**

The formation of teachers with values embarking on an adventurous and creative career of technologically modern and experientially research oriented to meet the emerging needs and challenges of our Nation.

**MOTTO:**

“FOR GOD AND COUNTRY”

**GOALS OF THE COLLEGE:**

- ◆ To seek, extend and apply knowledge to solution of human problems.
- ◆ To become an effective communicator and efficient leaders.
- ◆ To be clear and firm on principles and courageous in action.
- ◆ To be a preserver and transmitter of Indian Culture.
- ◆ To be selfless in the service of the fellow human being.
- ◆ To become agents of social change in the country.
- ◆ To apply knowledge and skills gained from an analytical approach.

**OBJECTIVES:**

- ◆ To provide opportunities for student teachers to apply knowledge in various activities.
- ◆ To develop communicative skills, personality traits and imbibe values and character
- ◆ To train them to employ modern innovative methods of teaching.
- ◆ To bring out their innate talents of the students.
- ◆ To train them in leadership qualities.
- ◆ To maintain and develop their physical and mental health.
- ◆ To mould them to be efficient teachers with deep spiritual and cultural background.
- ◆ To have research bent of mind in solving problems.
- ◆ Though essentially a Christian institution, the college aims at inculcating spiritual values in line with the spiritual heritage of

the Nation which is culturally deep rooted, morally upright spiritually attuned and steer up the vibrant power of women youth specially culled from the poor and underprivileged classes to meet the present day needs and challenges of the society. In short, the vision and mission of the college is summed up in the motto “**FOR GOD AND COUNTRY**”, as inscribed in the college logo.

#### **ABOUT CIC - THE MANAGEMENT OF ST. JUSTIN'S**

The Congregation of the Immaculate Conception (CIC) had its inception at Panchampatti at the end of the 19<sup>th</sup> century. Rev. Fr. Julius Larmey, S.J., Rev. Fr. Augustine Pereira and Rev. Fr. Eugene Nespoulous, S.J. are honoured as the founders of the congregation. On account of the motivation given by these holy men, four dedicated women entered into a hut with a single purpose and started their community life on 2<sup>nd</sup> February 1899. The glorified CIC was established at Madurai as a Religious Congregation on 2<sup>nd</sup> July 1911. The Congregation grew step by step in to a big tree in length and breadth of the Indian sub-continent, and other countries - Zambia, South Africa, Italy, Sri Lanka and Germany.

In order to secure more efficient administration, the Congregation was divided into 3 Regions namely Madurai, Paramakudi and Palayamkottai on 25 March 1984 and then to 3 provinces since 1997. It celebrated its Platinum Jubilee on May 1984 and it was promoted to the 'Pontifical Status' by His Holiness Pope John Paul II on 19 Jan, 1993. The CIC has imprinted its magnanimous steps of success from 1911 to 2011 and its Centenary Celebration took place on April 2011 at Theresa Convent Campus, Madurai.

The mission of the Congregation is to provide quality Education to students and women hailing from the backward districts of south Tamil Nadu and the vision is to strive for empowerment of women through gender-disparity, education, vocational training, spiritual and personality development and entrepreneurship.

#### **MARCH-2019**

<b>Date</b>	<b>Day</b>	<b>Particulars</b>	<b>Working Days</b>
1	Friday		1
2	Saturday	Justartshia-2019	2
3	Sunday	Holiday	-
4	Monday		3
5	Tuesday		4
6	Wednesday		5
7	Thursday		6
8	Friday		7
9	Saturday	Holiday	-
10	Sunday	Holiday	-
11	Monday		8
12	Tuesday		9
13	Wednesday		10
14	Thursday	Placement Seminar- Afternoon	11
15	Friday		12
16	Saturday	Placement Meet	13
17	Sunday	Holiday	-
18	Monday		14
19	Tuesday	Revision Exam Begins	15
20	Wednesday		16
21	Thursday		17
22	Friday		18
23	Saturday		19
24	Sunday	Holiday	-
25	Monday		20
26	Tuesday		21
27	Wednesday		22
28	Thursday		23
29	Friday		24
30	Saturday		25
31	Sunday	Holiday	26

Total Working Days - 171 + 26 = 197 days

**FEBRUARY-2019**

Date	Day	Particulars	Working Days
1	Friday	Lesson Plan Writing- I Year	1
2	Saturday	Lesson Plan Writing- I Year	2
3	Sunday	Holiday	-
4	Monday	Zonal Level Sports Meet	3
5	Tuesday	Cultural Meet	4
6	Wednesday	Mini Teaching	5
7	Thursday	Association Valedictory	6
8	Friday	Association Valedictory	7
9	Saturday	Holiday	-
10	Sunday	Holiday	-
11	Monday	Mini Teaching	8
12	Tuesday	Mini Teaching	9
13	Wednesday	Mini Teaching	10
14	Thursday	Mini Teaching	11
15	Friday	State Level Sports Meet	12
16	Saturday		13
17	Sunday	Holiday	-
18	Monday	B.Ed II/Practical Preparation	14
19	Tuesday	I Year –Visit to Innovative Schools	15
20	Wednesday	Innovative Schools-Visit	16
21	Thursday	Innovative Schools-Visit	17
22	Friday	Innovative Schools-Visit	18
23	Saturday	Innovative Schools-Visit	19
24	Sunday	Holiday	-
25	Monday		20
26	Tuesday		21
27	Wednesday		22
28	Thursday		23

Total Working Days - 148 + 23 = 171 days

**HISTORY OF THE COLLEGE**

The Congregation with its rich experience in the field of Education felt the need for well qualified and trained teachers to impart quality Education. The dream of the Congregation culminated in the establishment of St.Justin's College of Education. His Grace, the Most Rev. Dr. Justin Diraviam. D.D., J.U.D. ArchBishop of Madurai and the esteemed Dr. T.P. Meenakshi Sundaram, the then Vice Chancellor of M.K University, worked actively to establish the foundation.

The College was declared open on 31 July 1968, affiliated to Madurai Kamaraj University. It is situated at 161-A, Kamarajar Salai, Madurai – 625009 in Nirmala Higher Secondary School Campus. The College was accredited by NAAC with B Grade in March 2005. Our college has included the (M.Ed) post graduate course from 17 October 2007 approved by NCTE. FSRO/NCTE/M.Ed.,/2006-2007/7685, dated 9-8-07 and got affiliation from the Madurai Kamaraj University Ref.No.CDC -3/Fur. Affiln. /07-08-dated 20-09-07. From 2008, the college is affiliated to Tamil Nadu Teachers Education University. In 2009-2010 additional intakes of 100 students are added to B.Ed and 10 students to M.Ed in 2010-2011. Now the sanctioned strength for B.Ed is 200 and for M.Ed is 35. The Nirmala Higher Secondary School and Fatima Middle School, the CIC Institutions serve as Model Schools. The college is gradually expanding in quality and quantity and it is reaccredited by NAAC with 'A' Grade in September, 2011.

From 2013 June the college responsibilities has been shared by Rev.Sr.Amalorpavam as Secretary and the Administration by the Principal Rev.Dr.A.Mary Delphine. The college has the privilege of being identified as the college with potential hence opens up for new ventures such as Distance Mode of transmitting the power of knowledge for the Post Graduate Course (M.Ed) for Bharathidasan University, Tiruchirapalli approved by NCTE from the academic year 2014-2015. An intake of 25 students every year will benefit from the programme. The college is undertaking the task of opening the Research Centre with the course beginning of M.Phil Degree. Thus St.Justin's reaches out to the distant boundaries in her educational services.

**MANAGEMENT AND ADMINISTRATIONS**

**PRESIDENT OF THE COLLEGE**

Rev. Mother. A. Anthony Xavier CIC

**SECRETARY**

Rev. Sr. Dr. M. Amalorpavam, M.A.,M.Ed.,M.Phil.,Ph.D.

**PRINCIPAL**

Rev. Dr. A. Mary Delphine, M.A.,M.Ed.,M.Phil.,NET.,Ph.D.,D.Litt

**FACULTY MEMBERS**

**A. AIDED**

1. Mrs.A. Maria Jeya Chandra Rani, M.A.,M.P.Ed.,M.Phil.  
Sele. Grade. Physical Directress
2. Rev. Sr. Dr. M. Amalorpavam, M.A.,M.Ed.,M.Phil.,Ph.D.  
Assistant Professor in Tamil
3. Rev. Dr. A. Mary Delphine, M.A.,M.Ed.,M.Phil.,NET.,Ph.D.,D.Litt  
Assistant Professor in English
4. Mrs. L. Vinnarasi, M.Sc., M.Phil., M.Ed., SET.  
Assistant Professor in Mathematics
5. Sr. A.Sasikala, M.C.A., M.Ed., M.A., SET.  
Assistant Professor in Education
6. Sr. Marthal, M.A., M.Ed., M.Phil. SET.  
Assistant Professor in History
7. Sr. Ignaciammal, M.Sc., M.Ed., SET., NET.  
Assistant Professor in Biological Science

**B. MANAGEMENT STAFF (B.Ed.)**

1. Mrs. D.Vani Maheswari. M.Sc., M.Ed., M.Phil.  
Assistant Professor in Mathematics.
2. Mrs. D. Thilagavathi, M.A., M.Ed., M.Phil.  
Assistant Professor in English
4. Mrs. S.Manimekalai, M.A., M.Ed.,M.Phil.  
Assistant Professor in Tamil
5. Ms.C.Ilavarasi, M.Sc.,M.Ed.,D.TEd.  
Assistant Professor in Physical Science

**JANUARY-2019**

Date	Day	Particulars	Working Days
1	Tuesday	New Year Celebration	-
2	Wednesday	College Reopens	1
3	Thursday		2
4	Friday		3
5	Saturday		4
6	Sunday	Holiday	-
7	Monday		5
8	Tuesday	Life Coping Skills	6
9	Wednesday	Life Coping Skills	7
10	Thursday		8
11	Friday	Pongal Celebration	9
12	Saturday	Holiday	-
13	Sunday	Holiday	-
14	Monday	Bogi Festival	-
15	Tuesday	Pongal	-
16	Wednesday	Uzhavar Thirunal	-
17	Thursday	Thiruvalluvar Day	-
18	Friday		10
19	Saturday		11
20	Sunday	Holiday	-
21	Monday	College Level Sports Meet	12
22	Tuesday	Cultural Meet	13
23	Wednesday		14
24	Thursday		15
25	Friday		16
26	Saturday	Republic Day	-
27	Sunday	Holiday	-
28	Monday	District Level Sports Meet	17
29	Tuesday	Cultural Meet	18
30	Wednesday		19
31	Thursday		20

Total Working Days - 128 + 20 = 148 days

**DECEMBER-2018**

Date	Day	Particulars	Working Days
1	Saturday		1
2	Sunday	Holiday	-
3	Monday		2
4	Tuesday		3
5	Wednesday		4
6	Thursday		5
7	Friday		6
8	Saturday	Holiday	-
9	Sunday	Holiday	-
10	Monday	B.Ed II- Internship ends	7
11	Tuesday		8
12	Wednesday		9
13	Thursday		10
14	Friday		11
15	Saturday		12
16	Sunday	Holiday	-
17	Monday		13
18	Tuesday	Visit to Aavin	14
19	Wednesday		15
20	Thursday		16
21	Friday		17
22	Saturday	Christmas Celebration	18
23	Sunday	Short vacation Begins	-
24	Monday		-
25	Tuesday	Christmas	-
26	Wednesday		-
27	Thursday		-
28	Friday		-
29	Saturday		-
30	Sunday		-
31	Monday		-

Total Working Days - 110 + 18 = 128 days

**C. LIBRARY STAFF:**

1. Mrs.M.Rethi, M.Com., M.Phil., M.LISC., NET.

**D. FACULTY MEMBERS – M.ED:**

1. Dr. C. Meenakshi, M.Sc., M.Phil., M.Ed., NET., Ph.D.  
Assistant Professor in Education

**OFFICE SECTION:**

1. Rev. Sr. Celine Prabha, B.Com.  
Junior Assistant, Selection Grade
2. Rev. Sr. A. L. Berchmans Mary, B.Com. - Typist
3. Mr. A. Justin Robinson, I.T.I. – Record Clerk
4. Mrs. A. Leema Rose – Office Assistant
5. Mrs. A. Josephine Sahaya Mary – Office Assistant
6. Mr. A. Jermanus Maria Raja, I.T.I. - Library Assistant
7. Mrs. K. Sahaya Rani - Office Assistant
8. Mrs. A. Poorana Sengole Daisy - Office Assistant
9. Mrs. S. Immaculate Anitha – Lab Assistant
10. Mr. P. Domnic Anderson - Watchman
11. Mrs. A. Kamatchi – Sanitary Assistant

**MANAGEMENT STAFF**

1. Mrs. K. Aasha Rani, B.B.A.,C.A. - Computer Assistant
2. Mrs. Susaimary - Sanitary Assistant



**COMMITTEES OF THE COLLEGE**

**Governing Body:**

- 1. President** : Rev.Sr.A. Anthony Xavier, Superior General
- 2. Vice-President** : Rev.Sr. Dhanaseeli Salomon, Asst.Superior
- 3. Secretary** : Rev. Sr. Dr. M. Amalorpavam
- 4. Principal** : Rev. Dr. A. Mary Delphine
- 5. Members** : Mrs. C. Meenakshi, Asst. Prof in Education

**Management Council:**

- 1. President** : Rev.Sr.A. Anthony Xavier, Superior General
- 2. Vice-President** : Rev.Sr. Dhanaseeli Salomon, Asst.Superior
- 3. Principal** : Rev. Dr. A. Mary Delphine
- 4. Procurator** : Rev. Sr. Fatima

**Staff Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine
- 2. Coordinator** : Mrs. A.Maria Jeya Chandra Rani
- 3. Treasurer** : Dr. C. Meenakshi
- 4. Members** : All Staff Members

**Finance Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine
- 2. Treasurer** : Sr. A.L. Berchmans Mary
- 3. Coordinator** : Mrs. D.Vani Maheswari
- 4. Members** : Dr. C. Meenakshi  
Mrs. L.Vinnarasi

**Research Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine
- 2. Coordinator** : Dr. C. Meenakshi
- 3. Members** : Mrs. D.Vani Maheswari  
Mrs. L.Vinnarasi  
Mrs.M.Rethi

**Calendar Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine
- 2. Coordinator** : Dr. C. Meenakshi
- 3. Members** : Mrs. D. Thilagavathi  
: Mrs. S.Manimekalai

**NOVEMBER-2018**

Date	Day	Particulars	Working Days
1	Thursday		1
2	Friday		2
3	Saturday		3
4	Sunday	Holiday	-
5	Monday		4
6	Tuesday	Diwali	-
7	Wednesday		5
8	Thursday		6
9	Friday		7
10	Saturday	Holiday	-
11	Sunday	Holiday	-
12	Monday		8
13	Tuesday		9
14	Wednesday		10
15	Thursday		11
16	Friday		12
17	Saturday	College- Conference	13
18	Sunday	Holiday	-
19	Monday		14
20	Tuesday	Tour - Rameswaram	15
21	Wednesday	Milad un Nabi	-
22	Thursday		16
23	Friday		17
24	Saturday		18
25	Sunday	Holiday	-
26	Monday		19
27	Tuesday		20
28	Wednesday		21
29	Thursday		22
30	Friday	Research Proposal Submit	23

Total Working Days - 87 + 23 = 110 days

**OCTOBER-2018**

Date	Day	Particulars	Working Days
1	Monday		1
2	Tuesday	Gandhi Jayanthi - Holiday	-
3	Wednesday		2
4	Thursday		3
5	Friday		4
6	Saturday	Golden Jubilee Celebration	5
7	Sunday	Holiday	-
8	Monday		6
9	Tuesday		7
10	Wednesday		8
11	Thursday		9
12	Friday		10
13	Saturday	Holiday	-
14	Sunday	Holiday	-
15	Monday		11
16	Tuesday		12
17	Wednesday		13
18	Thursday	Ayudha Pooja	-
19	Friday	Vijaya Dhasami	-
20	Saturday		14
21	Sunday	Holiday	-
22	Monday		15
23	Tuesday		16
24	Wednesday		17
25	Thursday		18
26	Friday	Students Seminar	19
27	Saturday	Teachers Seminar	20
28	Sunday	Holiday	-
29	Monday		21
30	Tuesday		22
31	Wednesday		23

Total Working Days - 64+ 23 = 87 days

**Intensive Teaching Practice Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Dr. C. Meenakshi  
**3. Members** : Mrs. Maria Jeya Chandra Rani  
Mrs. D.Vani Maheswari  
Sr. Sasikala

**Examination Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Mrs. L.Vinnarasi  
**3. Members** : Sr. Marthal  
: Dr. C. Meenakshi  
: Mrs. D. Thilagavathi  
: Mrs. S.Manimekalai

**Library Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Mrs. M. Rethi  
**3. Members** : All Subject Teachers

**Discipline Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Mrs. Maria Jeya Chandra Rani  
**3. Members** : Mrs. D.Vani Maheswari  
Sr. Sasikala  
Sr. Ignaciammal

**Feedback Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Sr. Sasikala  
**3. Members** : Mrs. Maria Jeya Chandra Rani  
Mrs. D.Vani Maheswari  
Dr. C. Meenakshi  
Mrs. M. Rethi  
Mrs. S.Manimekalai

**Alumnae Association:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Secretary : Dr. C. Meenakshi
3. Treasurer : Mrs. D.Vani Maheswari
4. Members : All Alumni Staff Members

**Educational Technology Committee:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Sr. Marthal
3. Members : Sr. Sasikala  
Dr. C. Meenakshi

**Extension Activity Committee:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Mrs. Maria Jeya Chandra Rani
3. Members : Sr. Marthal  
: Sr. Sasikala  
: Sr. Ignaciammal  
: Mrs. S.Manimekalai  
: All Staff Members

**Fine Arts and Competition Committee:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Mrs. D.Vani Maheswari
3. Members : Sr. Sasikala  
: Mrs. Rethi  
: Mrs. D. Thilagavathi  
: Mrs. S.Manimekalai  
: Sr. Ignaciammal

**Cleanliness Committee:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Sr. Marthal
3. Members : Mrs. Maria Jeya Chandra Rani  
: Sr. Ignaciammal  
All Staff Members

**Admission Committee:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Members : Mrs. Maria Jeya Chandra Rani  
: Dr. C. Meenakshi  
: Mrs. D.Vani Maheswari

**SEPTEMBER-2018**

Date	Day	Particulars	Working Days
1	Saturday		1
2	Sunday	Holiday	-
3	Monday	Mini Teaching Orientation	2
4	Tuesday	Teacher Retreat	3
5	Wednesday	Teachers Day	4
6	Thursday		5
7	Friday		6
8	Saturday	Holiday	-
9	Sunday	Holiday	-
10	Monday		7
11	Tuesday	Union Inaugural	8
12	Wednesday		9
13	Thursday	Ganesh Chaturthi	-
14	Friday		10
15	Saturday	Blood Donation Camp	11
16	Sunday	Holiday	-
17	Monday		12
18	Tuesday		13
19	Wednesday		14
20	Thursday		15
21	Friday	Muharram	-
22	Saturday		16
23	Sunday	Holiday	-
24	Monday		17
25	Tuesday		18
26	Wednesday		19
27	Thursday		20
28	Friday		21
29	Saturday		22
30	Sunday		-

Total Working Days - 42 + 22 = 64 days

**AUGUST-2018**

Date	Day	Particulars	Working Days
1	Wednesday	School Internship Starts	1
2	Thursday	Bridge Course Starts	2
3	Friday		3
4	Saturday	Annual Alumni, Convocation	4
5	Sunday	Holiday	-
6	Monday	B.Ed I Year Arrival, PTA	5
7	Tuesday	Bridge Course Begins	6
8	Wednesday		7
9	Thursday		8
10	Friday		9
11	Saturday		-
12	Sunday	Holiday	-
13	Monday	Krishna Jeyanthi	10
14	Tuesday	Drama Day	11
15	Wednesday	Independence day	-
16	Thursday	M.Ed I Year Arrival	12
17	Friday	Dance Day	13
18	Saturday		14
19	Sunday	Holiday	-
20	Monday		15
21	Tuesday	Library Day	16
22	Wednesday	Bakrith	-
23	Thursday		17
24	Friday	Leprosy Home Visit	18
25	Saturday		19
26	Sunday	Holiday	-
27	Monday		20
28	Tuesday	Union Election	21
29	Wednesday	Tree Walk	22
30	Thursday		23
31	Friday	Students Retreat	24

Total Working Days - 18 + 24 = 42 days

**Magazine Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Mrs. M. Rethi  
**3. Members** : Dr. C. Meenakshi  
 Mrs. D. Thilagavathi  
 Mrs. S.Manimekalai

**Tour Committee:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Mrs. D.Vani Maheswari  
**3. Members** : All Major Staff

**CELLS**

**IQAC**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Dr. C. Meenakshi  
**3. Members** : Dr. Jeevanandan, MD, DTCD,  
 Dr. Srinivasan, Dean, Asso.Prof in Physics,  
 Thiagarajar College of Arts and Science, Madurai.  
 Mr. Thangavel, H.M. Govt School, Puliangulum.  
 Sr. Kanaga, H.M. Nirmala Girl's Hr.Sec. School,  
 Madurai.  
 Mr.Thalamuthu - Advocate, PTA Representative.  
 Sr.M.Amalorpavam, Secretary.  
 Sr. Sasikala  
 Mrs. D.Vani Maheswari  
 Mrs. M. Rethi  
 Ms.Srimuga Karthigai, M.Ed Student.  
 Ms.Papa Alpho Judi, B.Ed Student.

**Women's Cell:**

- 1. Chairperson** : Rev. Dr. A. Mary Delphine  
**2. Coordinator** : Rev. Sr. Dr. M. Amalorpavam  
**3. Members** : Mrs. D.Vani Maheswari  
 Mrs. D. Thilagavathi  
 Mrs. S.Manimekalai  
 Ms.C.IIavarasi

**Counseling Cell:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Mrs. D.Vani Maheswari
3. Members : Dr. C. Meenakshi  
: Sr. Ignaciammal

**Placement Cell:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Dr. C. Meenakshi
3. Members : Mrs. D.Vani Maheswari  
: Sr.Marthal  
: Ms.C.Ilavarasi  
: Sr. Ignaciammal

**Grievance Redressal Cell:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Mrs. A. Maria Jeya Chandra Rani
3. Members : Rev.Sr.Dr.M. Amalorpavam  
: Mrs. D.Vani Maheswari

**Anti-Sexual Harassment Cell:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Dr. C. Meenakshi
3. Members : Mrs. L. Vinnarasi  
: Mrs. S.Manimekalai  
: Ms.C.Ilavarasi

**Anti-Ragging Cell:**

1. Chairperson : Rev. Dr. A. Mary Delphine
2. Coordinator : Mrs. D. Thilagavathi
3. Members : Mrs. S.Manimekalai

**Social Activity Committees:**

1. National Literacy Mission
2. Thathapatti Manavar Kuzhlu
3. Environment Preservation
4. Dawn Foundation – go green
5. Swach Bharath
6. Blood Donation
7. Yoga

**JULY-2018**

Date	Day	Particulars	Working Days
1	Sunday		
2	Monday		
3	Tuesday		
4	Wednesday		
5	Thursday		
6	Friday		
7	Saturday		
8	Sunday		
9	Monday	College Opening- B.Ed II	1
10	Tuesday		2
11	Wednesday	Educational Tour	3
12	Thursday		4
13	Friday		5
14	Saturday	Holiday	-
15	Sunday	Holiday	-
16	Monday		6
17	Tuesday	English Dept. Day	7
18	Wednesday		8
19	Thursday		9
20	Friday		10
21	Saturday	Holiday	-
22	Sunday	Holiday	-
23	Monday	Awareness Programme	11
24	Tuesday		12
25	Wednesday	Science, History, Commerce Dept. Day	13
26	Thursday		14
27	Friday	Maths Department Day	15
28	Saturday	Tamil Department Day	16
29	Sunday	Holiday	-
30	Monday		17
31	Tuesday		18

Total Working Days - 18

### HOSTEL

- 1) Members shall not change the rooms assigned to them without the Sanction of the warden.
- 2) Boarders should maintain complete silence during study hours.
- 3) Members are forbidden to use Cell Phone, Extra Light, Electric Heaters, Electric Iron or Other Appliances.
- 4) No member shall be absent from the hostel between 8 p.m. to 5 a.m. without the previous permission of the warden.
- 5) Every Sunday all members shall be in their rooms shortly after dinner to be available for inspection by the warden.
- 6) No student shall remain in the hostel, absenting herself from class without permission.
- 7) No guest shall be allowed to stay in the hostel overnight.
- 8) Members are discouraged from inviting guest to meals. If this becomes unavoidable they must get the guest tickets before taking the guest to the mess. These are obtainable from the warden.
- 9) Members shall not interfere with the work of the hostel employees.
- 10) Members are responsible for furniture and electric bulbs in their use.
- 11) Misconduct of any kind of breaking of the hostel rules will render the offender liable to a warning. In extreme cases the Principal may expel the student.
- 12) Mess dues are to be paid by the Second Sunday of every month.
- 13) Visitors will be restricted. Letters should be posted through the warden. Correspondences through day students will be viewed seriously.
- 14) Principal is the Head of the Hostel.
- 15) Second Sunday of every month is the visitors day. Visitors should bring the visiting cards and get the permission of the warden.
- 16) Be on time in all circumstances. (Home holidays, Outing and so on...)
- 17) Students are allowed to go home only for their own Brothers', Sisters' Marriage.
- 18) The Management is not responsible when students are out without the permission of Hostel Warden and the Principal.
- 19) Catholic students should attend the mass every day It is advisable to get up at 5.30a.m. and go to bed at 11.00 p.m. every day.

### Skills

Jewel Making  
House Hold Items  
Organic Garden

### CLUBS

S.No.	CLUBS	COORDINATORS
1.	LINQUA FRANCA SPIAL	Dr.Sr.A. Mary Delphine
2.	MUSIC CLUB	Sr.Dr.M. Amalorpavam
3.	ECO CLUB	Dr.C.Meenakshi
4.	YOGA CLUB	Mrs.Maria Jeya Chandra Rani
5.	DANCE CLUB	Mrs.D.Vani Maheswari
6.	TECHNO CLUB	Mrs.Rethi
7.	DEBATE CLUB	Sr.Sasikala
8.	INTERIOR DECORATION	Sr.Marthal
9.	ART & CRAFT	Mrs.Thilagavathi
10.	FILM ANALYSIS CLUB	Mrs.L.Vinnarasi
11.	HEALTH AND DIET	Mrs. Manimekalai
12.	SCIENCE WIZARDS	Ms.C.Ilavarasi
13.	READING CLUB	Sr.Ignaciammal

## STUDENT TEACHERS PRAYER

OUR HEAVENLY FATHER, WE YOUR CHILDREN PRAISE AND THANK YOU FOR YOUR GOODNESS. WE THANK YOU FOR THE GIFT OF LIFE AND ITS BLESSINGS. YOU HAVE CALLED US TO BE THE INSTRUMENTS OF KNOWLEDGE AND WISDOM THROUGH OUR CHOICE OF THE PROFESSION. AS WE JOURNEY TOWARDS DEVELOPMENT OF OUR HUMAN ABILITIES THROUGH THIS INSTITUTION, GUIDE US WITH YOUR POWERFUL SPIRIT TO BE THE CHANNELS OF PEACE, LOVE, JOY AND HOPE TO ALL THOSE WHOM WE LIVE WITH AND TO OUR INSTRUCTORS. GRANT US THE DESIRE TO DO OUR BEST IN ACADEMICS AND ALL THAT WE UNDERTAKE. MAKE US WOMEN STRONG, WISE, UNDERSTANDING AND SELF-GIVING SO AS TO BUILD A BEAUTIFUL NATION AND WORLD.

.YOU HAVE MADE US WOMEN TO BUILD YOUR LOVING HOME THROUGH OUR PRESENCE AND SERVICE.

IN OUR DETERMINATION AND DISCERNMENT, WE WILL BE ABLE TO REFLECT YOUR CREATIVE IMAGE IN OUR SOCIETY. LORD GRANT THAT WE MAY BE COLLABORATIVE YET UNIQUE, HUMBLE YET CONTENTED, SACRIFICING YET HAPPY, SHARING YET FULFILLED. TEACHE US LORD TO TRAIN OURSELVES FOR THE NOBLEST PROFESSION TO SERVE OUR COUNTRY JOYFULLY AND GLORIFY YOU. AMEN.

## COLLEGE UNION

The Association of all Student - Teachers will be known under the general name of the 'COLLEGE UNION'. There are also Sectional Associations for the different subjects. The Principal is the President of the Union. The Professors of the other subjects are the Vice-President of the Sectional Association concerned.

A Student Secretary and Joint Secretary are elected by the union for each of the Sectional Association. The elections shall be conducted in a peaceful manner, a panel of three nominees for each will be submitted to the Principal, whom one will be chosen by her. The President's decisions are final with regard to the affairs of the College Union and Sectional Associations.

Each student of the college is a member of the Union. The objectives of the Union and the sectional Associations shall be to study informally and discuss educational subjects and those of professional and general interest. Members of the staff and graduates of the college are welcome to attend and to participate in the meetings convened by the Union and its sections.

8. A student's absence from the college on the due date is not a valid reason for failure to return the book on that date.
9. A student failing to return a book within the prescribed time will be fined one Rupee for each working day of the default. Library fines shall be paid to the Librarian. Books will not be issued to those who are in arrears.
10. A book may after being returned be reissued with the special approval of the Librarian.
11. The books issued from the library shall be returned when a student withdraws from the college. No official conduct certificate will be granted to a student who owes either books or fines to the library.
12. If a book is damaged or lost, the cost of replacing it will be paid by the person held responsible.
13. Only current journals will be placed on the reading table.
14. It is compulsory for the M.Ed. student to be in the library from 2.00 PM to 4.00 P.M.
15. While using the internet facility the computer must be operated with care.
16. Books of reference and journals should be used only in the library.
17. The library rules are to be strictly followed. Students will forfeit the privilege of borrowing books if they infringe in the right of others.

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## PERSONAL DATA

Name .....

Course..... Subject / Group .....

College Phone No. ....

Hostel Phone No. .... Date

of Birth..... Blood Group..... Home

Address .....

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.....

.....

Phone No. ....

Any Other Particulars .....

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.....

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## SECTION - III OTHER ASPECTS OF COLLEGE ORGANISATION LIBRARY RULES

1. Strict silence and decorum should be maintained in the Library.
2. Every B.Ed. and M.Ed. Student will be entitled to borrow two books and four books respectively at a time. The return of the book should be made within a week.
3. During Library hours, open access is permitted to the students.  
Students should not disturb the arrangement of books on shelves; a student who abuses the privilege of borrowing books will forfeit this privilege.
4. Students are expected to use all the books with care. On receiving a book from the counter the students shall examine it at once and call Librarian's attention to any existing damage. If she fails to do so, she will be responsible for any damage that maybe afterwards detected.
5. No book will be lent to a student except on her own Library card. A student borrowing or attempting to borrow a book dishonestly will be suspended from the Library and possibly even from the college at the discretion of Principal.
6. Students are prohibited from passing books from one person to another and from lending them to persons not connected with the college.
7. Books should be returned on or before the last date stamped on the return slips in the books. If that date happens to be a holiday, the next working day will be considered the 'due date'. Books taken out for use during short holiday should be returned before classes resume. It shall however be within the description of the librarian to recall any book or books lent to a student, irrespective of the time limit prescribed above.

## DISCIPLINARY RULES

### The rules of the discipline shall include the following:

1. Every student shall wear a clean and respectable dress and conform to the rules of modesty.
2. Every student shall endeavor to become a model of courtesy that is expected of her, must show respect to employees, staff and students.
  3. No student shall leave the class room without the permission of the Professors.
4. Students should assemble in their respective class rooms both for the forenoon and afternoon sessions when the first bell is sounded.
5. Students moving from one class to another should do so in an orderly manner.
6. Students are expected to take an active interest in the cleanliness and appearance of the college. A good teacher does what is needed to be done, grows in dignity by respecting both work and the worker. Damage to the furniture or property of college will not be entertained.
7. Students should be well informed through wide reading about political and social problems, but should not engage in political action during the professional year. Private collection of funds may not be made without the written approval of the college authorities. Those who disturb the studious atmosphere and tone of the college will be severely dealt with. All students are expected to conduct themselves in such a manner as to safeguard the good name of the college and the teaching profession.

## ST. JUSTIN'S COLLEGE OF EDUCATION MADURAI

Name of the Educational Society	: Sisters of the Congregation of Immaculate (CIC)
Year of Establishment	: 1968
Address of the College	: 161-A, Kamarajar Salai, Madurai -625 009 Tamil Nadu.
Web Address	: <a href="http://www.justinedn.org">www.justinedn.org</a>
E-Mail	: <a href="mailto:st_justinedc@yahoo.com">st_justinedc@yahoo.com</a>
Phone No.	: 0452-2311012, 7373741012
Name of the Secretary	: Rev. Sr. Amalorpavam CIC
Name of the Principal	: Rev. Sr. Mary Delphine CIC
Course Offered	: 1. B.Ed. – 200 : 2. M.Ed. – 35
Certificate Courses Offered	: DTP, MS Office, Gandhian Thought, Home Products and Jewel Making.

## COURSE OF STUDY

### B.Ed. Course: Academic Year

#### B.Ed. Course: Academic Year 2016 – 2017

The B.Ed programme will consist of Theory courses in 'Perspectives in Education', and 'Curriculum and Pedagogic Studies' along with 'Engagement with the Field' as practical component.

#### Theory Courses for First Year

Serial No.	Course Name	Marks for Theory	Marks for T&A	Total
Course 1	Childhood and Growing Up	70	30	100
Course 2	Contemporary India and Education	70	30	100
Course 3	Learning and Teaching	70	30	100
Course 4	Language across the Curriculum	35	15	50
Course 5	Understanding Disciplines and Subjects	35	15	50
Course 6	Gender, School and Society	35	15	50
Course 7(a)	Pedagogy of a School subject – Part – I (Methodology)	35	15	50
<b>Sub - Total</b>		<b>350</b>	<b>150</b>	<b>500</b>

#### Engagement with the Field for First Year

##### [Courses on Enhancing Professional Capacities (EPC)]

Course EPC 1	Reading and Reflecting on Texts	50 Marks
Course EPC 2	Drama and Art in Education	50 Marks
Course EPC 3	Critical Understanding of ICT	50 Marks
<b>Sub - Total</b>		<b>150 Marks</b>
<b>Grand Total (500+150)</b>		<b>650 Marks</b>

*Note: T & A refers to 'Tasks and Assignments' which are evaluated by continuous internal assessment.*

*[The courses on 'Enhancing Professional Capacities' (EPC 1, EPC 2 & EPC 3) are evaluated by continuous internal assessment.]*

## SECTION – II COLLEGE REGULATIONS

### ADMISSION

Though a Christian Institution, it is meant to provide education for students irrespective of caste, religion or creed provided, they abide by the rules of the institution. A graduate of any recognized University may apply for Admission to the B.Ed. and M.Ed. Courses.

### SCHOLARSHIP

The institution facilitates the students to get the various scholarships given by the Government. They are as follows:

- A) Govt. of Tamil Nadu Scholarship for Hindu SC students
- B) State Special Scholarship for Christian SC students
- C) Backward Class Scholarship for BC students
- D) Most Backward Class Scholarship for MBC students
- E) Farmers Scholarship
- F) The Harijan Welfare Department offers Scholarship to those who are eligible for these scholarships. They must be applied for by the student.

**M.Ed., SECOND YEAR  
II – PRACTICUM COMPONENTS**

Sl. No.	ACTIVITIES	MARKS
1.	a) <b>Dissertation:</b> (The dissertation includes: Appropriate title/topic, statement of the problem; scope and limitations; objectives; operational definitions of variables; need and importance of the study; review of related studies; method of study; analysis and interpretation of data; results, discussion and conclusion; bibliography and appendices).	<b>100</b>
	b) <b>Viva-Voce:</b> (The prospective teacher educators shall submit the data sheets, master table, analysis output and the completed dissertation during the Vive-voce examinations).	<b>50</b>
2.	a) <b>Field based Internship in the Cooperative School (1 Week):</b> (The prospective teacher educators shall observe the teaching and other co-curricular activities both at level I & II of student - teachers in the cooperative schools and submit their Reflective records on the same during the practical examinations).	<b>50</b>
	b) <b>Field based Internship in the Teacher Education Institution (3 Weeks):</b> Each prospective teacher educators should be attached with their Parent Teacher Education Institution or anyone of the Teacher Education Institution for field immersion for a period of 3 weeks continuously to undertake the following activities. The prospective teacher educators shall be engaged handling 12 classes during the field immersion @ 4 classes per week in their Parent Teacher Education Institution or nearby Teacher Education Institutions attached with TNTEU, offering B.Ed., course. Each prospective teacher educators should submit their field attachment appraisal reports duly endorsed by the mentor as well as by the Head of the Institutions, where he/she is attached with and the same need to be submitted at the time of Practical examinations.	<b>75</b>
3.	<b>Communication Skills II: Academic Writing</b> (Publication of minimum ONE Research article (Full paper) related to the dissertation topic of the prospective teacher educators in Educational Journals and the same need to be appended in the M.Ed., dissertation).	<b>75</b>
4.	<b>Hands on Training:</b> (The prospective teacher educators shall prepare a master table based on the data collected and the data shall be statistically analyzed using any software. The output of the data has to be submitted during the Practical examinations).	<b>50</b>
<b>TOTAL</b>		<b>400</b>

**Theory Courses for Second Year**

Serial No.	Course Name	Marks for Theory	Marks for T & A	Total
Course 7(b)	Pedagogy of a School Subject – Part II (Content Mastery)	35	15	50
Course 8	Knowledge and Curriculum	70	30	100
Course 9	Assessment for Learning	70	30	100
Course 10	Creating an Inclusive School	35	15	50
Course 11	<b>Optional Courses: (Any one )</b> 1. Yoga, Health and Physical Education 2. Environmental Education 3. Values and Peace Education	35	15	50
<b>Engagement with the Field (EPC) for Second Year</b>				
<b>Courses on Enhancing Professional Capacities (EPC)</b>				
Course EPC 4	Understanding the Self	50 Marks		
	School Internship	250 Marks		
<b>Total Marks</b>		<b>650 Marks</b>		

*Note:* T& A refers to *Tasks and Assignments* which are evaluated by continuous internal assessment.

[The course on '*Enhancing Professional Capacities*' (EPC 4) is evaluated by continuous internal assessment.]

**PRACTICAL COMPONENTS IN THE FIRST YEAR 4-WEEK INTERNSHIP**

- |  |                |
|--|----------------|
| 1. Lesson Plan Writing and Achievement Test Construction | - 2 weeks      |
| 2. Teaching Skills Practice (Mini-teaching)              | - 1 week       |
| 3. Visit to Innovative Schools                           | - 1 week       |
|  | -----          |
|  | <b>4 weeks</b> |
|  | -----          |

**PRACTICAL COMPONENT IN THE SECOND YEAR 16-WEEK INTERNSHIP**

- |   |                 |
|---|-----------------|
| 1. Observation of Regular Class Teacher in Regular Classroom  | - 1 week        |
| 2. Intensive Teaching Practice (Teaching 30 lessons, lesson plan preparation, preparation of teaching-learning materials, conducting test & measurement, knowing the self / psychological tests, conduct of school assembly, organization of PTA meeting, conducting case study). | - 15 weeks      |
|   | -----           |
|   | <b>16 weeks</b> |
|   | -----           |

**M.Ed. - First Year - Theory Components**

Sl. No.	Course Code	COURSES	MARKS		
			Internal	External	Total
<b>PERSPECTIVE COURSES</b>					
1.	<b>FPHPE</b>	Historical and Political Economy of Education in India	30	70	100
2.	<b>FPAEP</b>	Advanced Educational Psychology	30	70	100
3.	<b>FPCDD</b>	Curriculum Design and Development	30	70	100
<b>TOOL COURSE</b>					
4.	<b>FTBER</b>	Basics in Educational Research	30	70	100
<b>TEACHER EDUCATION COURSE</b>					
5.	<b>FTEEL</b>	Teacher Education in India: Elementary Level	30	70	100
<b>SPECIALISATION: CORE COURSE</b>					
6.	<b>FSCSE</b>	Structure, Status and Issues in Secondary Education	30	70	100
<b>SPECIALISATION: THEMATIC COURSE (Choose anyone of the following courses)</b>					
7.	<b>FTSEE</b>	Early Childhood Care and Education	30	70	100
8.	<b>FSTWS</b>	Women Studies			
9.	<b>FSTET</b>	Advanced Educational Technology			
<b>TOTAL</b>			<b>210</b>	<b>490</b>	<b>700</b>

**Total Marks for Theory - 700**

**M.Ed. - First Year - Practicum Components**

Sl.No.	Activity	Marks Allotted
1.	Field Immersion with Co-operative Schools (2 Weeks)	50
2.	Field Visit (2 Weeks)	75
3.	Dissertation Preliminary Work:	75
4.	Communication Skills I: Expository Writing	50
5.	Self – Development : Yoga	50
<b>Total Marks</b>		<b>300</b>

<b>Theory - 700 Marks</b>	<b>Practical - 300 Marks</b>	<b>Total = 1000 Marks</b>
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**M.Ed., SECOND YEAR I - THEORY COMPONENTS**

Sl. No.	Course Code	COURSES	MARKS		
			Internal	External	Total
<b>PERSPECTIVE COURSES</b>					
1.	<b>SPPSE</b>	Philosophical and Sociological Perspectives in Education	30	70	100
2.	<b>SPATI</b>	Advanced Techniques of Instruction	30	70	100
<b>TOOL COURSE</b>					
3.	<b>STAER</b>	Advanced Educational Research and Statistics	30	70	100
<b>TEACHER EDUCATION COURSE</b>					
4.	<b>STESL</b>	Teacher Education in India: Secondary and Higher Secondary Level	30	70	100
<b>SPECIALISATION: CORE COURSE</b>					
5.	<b>SSCCA</b>	Curriculum, Pedagogy and Assessment at Secondary Level	30	70	100
<b>SPECIALISATION: THEMATIC COURSE (Choose anyone of the following courses)</b>					
6.	<b>SSTED</b>	Education for Differently Abled Learners	30	70	100
7.	<b>SSTAM</b>	Planning, Administration and Management of Secondary and Higher Secondary Education			
8.	<b>SSTHE</b>	Trends in Indian Higher Education			
<b>TOTAL</b>			<b>180</b>	<b>420</b>	<b>600</b>